

> HELPING BUSINESS GET BACK TO WORK



16 July 2020

COVID-19 Safety Plan

Effective 17 July 2020

Community sporting competitions and full training activities

We've developed this COVID-19 Safety Plan to help you create and maintain a safe environment for you, your workers, volunteers and your visitors.

Complete this plan in consultation with your workers and volunteers, then share it with them. This will help slow the spread of COVID-19 and reassure your visitors that they can safely participate in activities. You may need to update the plan in the future, as restrictions and advice changes – you can make changes to the plan if you've printed or saved it, or you can choose to download and create a new version of the plan.

Organisations must follow the current COVID-19 Public Health Orders, and also manage risks to staff and other people in accordance with Work Health and Safety laws. For more information and specific advice for your industry go to nsw.gov.au

ORGANISATION DETAILS

Organisation name: Manly Warringah Junior Cricket Association (MWJCA), Rep Cricket Trials

Plan completed by: Scott Osborne, MWJCA Rep Committee

Approved by: David Nimmo, President MWJCA

> REQUIREMENTS FOR ORGANISATIONS

Requirements for your organisation and the actions you will put in place to keep your participants, volunteers and workers safe

REQUIREMENTS	ACTIONS
Wellbeing of staff and visitors	
Exclude staff, volunteers, parents/carers and participants who are unwell.	Anyone who is unwell is asked to not attend & stay home. Anyone who displays any symptoms will be removed Visitors to Vic or NSW hotspots in last 14 to not attend
Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor.	Yes, information provided to volunteer staff. If symptoms get tested, 1.5m physical distance at all times, clean shared surfaces
Make staff aware of their leave entitlements if they are sick or required to self-isolate.	n/a
Display conditions of entry (website, social media, venue entry).	Yes provided via email and posted on MWJCA website.

Wellbeing of staff and visitors	
If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.	Outdoor nets - Northern Beaches Council
Ensure COVID-19 Safety Plans are in place, where relevant, for: <ul style="list-style-type: none"> Swimming pools Gyms Indoor recreation facilities Restaurants and cafes (for kiosks or canteens) Major recreation facilities 	We are following cricket Australia guidelines for training. Trials are being held in outdoor nets.
Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria in the 14 days prior.	Yes, VIC and NSW hotspots addressed in information provided to participants. Guidelines emailed to participants
Ensure processes are in place to exclude participants (including spectators and officials) if they have attended any of the reported case locations listed on the NSW Health website (nsw.gov.au/covid-19/latest-news-and-updates).	as above
Take all reasonable steps to minimise the number of spectators attending community sport events.	Parents have been requested to drop and go and not stay while trials in progress
If sufficient numbers to field teams cannot be achieved, prioritise delaying the event rather than substituting with people from other teams or from the community.	n/a for these trials

REQUIREMENTS	ACTIONS
Physical distancing	
Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.	Yes, 1.5m physical distancing observed 5 people max per net as per CA
Minimise co-mingling of participants from different games and timeslots where possible.	no time slot overlap
Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance. Have strategies in place to prevent spectators from different games and timeslots co-mingling.	Yes, 1.5m however parents have been asked to not stay for trial, time slots staggered, no overlap
Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.	yes
Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.	n/a

Physical distancing	
Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.	n/a these will not be in use
Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.	The only communal facility will be the toilets. 2 at a time (buddy system)
Use telephone or video platforms for essential staff meetings where practical.	n/a for trials MWJCA use video for other meetings
Review regular business deliveries and request contactless delivery and invoicing where practical.	n/a for trials

REQUIREMENTS	ACTIONS
Hygiene and cleaning	
Adopt good hand hygiene practices.	Yes hand sanitiser to be used on arrival and upon exit. Also available during the trials
Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.	yes as above
Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.	Yes - council supplies soap and drying
Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.	Yes - attendees are advised no sharing of equipment or food, must bring own water bottle
Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.	Head selector will organise bibs to be washed.
Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.	Outdoor cricket trial
Clean areas used for high intensity sports with detergent and disinfectant after each use.	Outdoor nets for trials - not high intensity

Hygiene and cleaning

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

no sharing of equipment
No spit or sweat applied to the ball
bring own ball option

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

Yes hand sanitiser available

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.

hand sanitiser available

Encourage contactless payment options.

no payment system required at trial

REQUIREMENTS

ACTIONS

Record keeping

Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.

All attending trialists have full contact information, name, phone , address, email pre recorded on spreadsheet

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

app recommended in communications

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.